

POINT ROBERTS WATER DISTRICT NO. 4

**Special Meeting of
July 11, 2016**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:03 p.m. In attendance were Commissioners Anderson, Hackleman, Reber, Manager Bourks, and district staff Gigi Leeking.

1. GUESTS AND COMMENTS:

Rhiannon Allen and Meg Olson of the All Point Bulletin

- 2. MINUTES:** The Minutes of the Regular Meeting of June 14, 2016 were read. Commissioner Reber moved to accept them as read. Commissioner Anderson seconded the motion which passed.

3. APPROVAL: A motion was made by Commissioner Reber to accept the June 2016 Vouchers in the amount of \$81,860.61. The motion was seconded by Commissioner Anderson and passed.

- A. The Commissioner signed Manager Bourks Timesheet
- B. The Commissioners signed the Payroll for July 2016.
- C. The Commissioners reviewed the vacation, sick, holiday and comp time year to date.
- D. The Commissioners signed Adjustment # 38, 39, 40, & 41

4. MANAGERS REPORT:

- A. To date, there is \$1,533,302.96 invested in the 804 General Fund.
- B. Main leak at 2175 Elm St. and Claire Lane
- C. Waiting for year-end report from the accountant.
- D. 11 new connections year to date.

5. CORRESPONDENCE:

- A. Letter from Halden Field

6. OLD BUSINESS:

- A. None

7. NEW BUSINESS:

- A. The Board of Commissioners instructed Manager Bourks to respond to the letter from Halden Field and adjust his account for the late charge.

8. COMMISSIONER'S COMMENTS:

The next Regular Meeting of the Board of Commissioners will be August 10, 2016 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:24 p.m. on a motion from Commissioner Arthur Reber.

Scott Hackleman – Chairman

N. Madeleine Anderson - Secretary

Arthur Reber - Commissioner

Date: _____